COURSE TITLE: Diplomatic Skills
INSTRUCTOR: Ambassador Professor Alisher Faizullaev, D.Sc., Ph.D.
TERM: Winter, 2017
DURATION: 19 weeks
TIME: TBD
ROOM: Room 15, Building ‘A’
E-MAIL: AFayzullayev@uwed.uz
OFFICE HOURS: By appointment
FACEBOOK GROUP: TBD

COURSE OVERVIEW:

This course provides an opportunity to study diplomatic skills with the emphasis on theory and practice. The course topics and exercises are valuable for the development of diplomatic skills of the students.

States, organizations and individuals need diplomatic skills for coping with others, managing and developing relationships, safeguarding interests and values, influencing and persuading, negotiating and making joint decision, problem solving and conflict resolution. And this course will discuss communication and interaction, strategic thinking and judgement, representation and public relation, organization and teamwork, composure and stress management as diplomatic skills.

Apparently, the development of skills requires experience, but a university course can also be useful in this regard, especially, when it employs a variety of methods of learning such as discussions, simulations, role playing, presentations, essay writings and case studies.

This course will also discuss historical and cultural aspects and features of diplomatic skills, and use not only scholarly literature but also diplomatic memoirs and novels for the reaching the
course objectives. A theoretical framework of the course is based on social constructivism and theory of practice.

Diplomatic skills are instrumental not only in foreign affairs and international politics but also in social, business, organization and everyday life. The course offers a broad approach to diplomacy that includes not only diplomacy as a way of international interaction and professional activity, but also as a method of reaching peaceful coexistence and managing relationship in everyday life.

LEARNING OBJECTIVES:

This course is designed to develop a better understanding of the theory and practice of diplomacy through identifying, analyzing and learning diplomatic skills as well as historical, cultural and moral aspects of diplomatic skills. The course will also be instrumental in learning about modern requirements for diplomatic profession and contemporary diplomatic skillset.

The course is intended to articulate a broad approach to diplomacy as a method of reaching peaceful coexistence and managing relationship both in international relations and everyday life. The students will learn communication and interaction, strategic thinking and judgement, representation and public relation, organization and teamwork, composure and stress management in the context of studying diplomatic skills.

TEACHING/LEARNING FORMATS:

Classes will be a combination of lectures, discussions, simulations (role plays), presentations and case studies. Typically, the first half of the class will be devoted to theory and discussions, and the second half to practical exercises.

ATTENDANCE AND PARTICIPATION IN CLASS ACTIVITIES:

Attendance at every class is mandatory. Failure to attend classes (except for the health reasons or family emergencies) will be reflected in the final grade. Given the importance of class participation, the students should make every possible effort to be on time.

Class participation is essential for the learning and assessment. Students are encouraged to participate in class activities and contribute to the learning process.

PERSONAL JOURNAL:

Each student needs to maintain a personal journal to clarify his or her thinking about the course, formulate observations and analysis, and to explore and express his or her reflections about personal development.

The students must present their 2 pages (12 font size) journal entries for February, March and April by email until the last day of the month, 18:00. For the next class, they need to provide printed copies of their journal entries.
ASSESSMENT:

During the course, the students can earn up to 100 points: 86-100 = excellent; 71-85 = good; 55-70 = satisfactory; 0-54= unsatisfactory.

The assessment system is composed by the following elements.

Routine assessment: up to 40 points:
- Attendance – up to 20 points.
- Class participation (contribution to a learning process by partaking in discussions and simulations, asking questions and sharing knowledge, etc.) – up to 20 points.

Intermediate assessments: up to 30 points:
- 1st intermediate assessment: a group presentation based on a case study of diplomatic performances (negotiation, debate, public speaking, visit, press conference, etc.) – up to 15 points.

Group Presentations. The groups must propose the topics of their presentations by email until March 1, 2017. Each day delay will be penalized by minus 1 point. After the professor’s approval, the groups will prepare their 20 minute presentations. The groups will present their cases in Week 9 of the class.
- 2nd intermediate assessment: a 2000 words essay related to diplomatic skills – up to 15 points.

Essays on diplomatic lives and accomplishments with the emphasis on skills. The students must propose the topics of their essays by email until April 1, 2017. Each day delay will be penalized by minus 1 point. Essays should be printed and presented until May 1, 2017. Electronic copies should be submitted by an email attachment. Each day of delay will be penalized by minus 1 point.

Final assessments: up to 30 points:
- Personal journals – up to 15 points.
- Written exam – up to 15 points.

ACADEMIC HONESTY AND INTEGRITY:

Academic honesty and integrity is crucial to the success of the course. Students will face serious penalties for plagiarism.
TENTATIVE SCHEDULE OF CLASSES:

<table>
<thead>
<tr>
<th>Weeks</th>
<th>Topics</th>
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<tr>
<td><strong>Week 1</strong>&lt;br&gt;Date: TBD</td>
<td><strong>Being a diplomat</strong></td>
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<td><strong>Week 2</strong>&lt;br&gt;Date: TBD</td>
<td><strong>States, organizations and individuals in diplomacy</strong></td>
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<td><strong>Week 3</strong>&lt;br&gt;Date: TBD</td>
<td><strong>Personality and behavior in diplomatic profession</strong></td>
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<td><strong>Week 4</strong>&lt;br&gt;Date: TBD</td>
<td><strong>Diplomatic skills in historical and cultural perspectives. Modern diplomacy and information and communication technology (ICT)</strong></td>
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### Week 4 readings


### Week 5 readings

**Diplomatic job: foreign service requirements and qualifications; visions of skillset**

- Various foreign ministries’ websites.

### Week 6 readings

**Communication and interaction as diplomatic skills: language in diplomacy; verbal and nonverbal signaling and influencing; public speaking, presentation and persuasion; dialogue and advocacy**


### Week 7 readings

**Communication and interaction as diplomatic skills: conversation and negotiation**


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<table>
<thead>
<tr>
<th>Week</th>
<th>Date:</th>
<th><strong>Communication and interaction as diplomatic skills: debate, managing meetings, mediation and conflict management</strong></th>
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| 8    | TBD   | **Week 8 readings**  
- http://www.mediate.com/ |
| 9    | TBD   | **Group presentations**  
(based on case studies, diplomatic memoirs or fiction) |
| 10   | TBD   | **Communication and interaction as diplomatic skills: cultural adaptability, cross-cultural communication and negotiation** |
|      |       | **Week 10 readings**  
| 11   | TBD   | **Strategic thinking and judgement as diplomatic skills: strategic and tactical interactions; critical and analytic thinking** |
|      |       | **Week 11 readings**  
- Classics of Strategy and Diplomacy: http://www.classicsofstrategy.com/ |
| 12   | TBD   | **Strategic thinking and judgement as diplomatic skills: observation and information gathering; creativity and problem solving; political advice, reporting, drafting and speech writing skills** |
|      |       | **Week 12 readings**  
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<th>Week 13</th>
<th><strong>Date:</strong> TBD</th>
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<td><strong>Readings</strong></td>
<td><strong>Representation and public relation as diplomatic skills:</strong> working with public, media and social media; image making</td>
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<th>Week 14</th>
<th><strong>Date:</strong> TBD</th>
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<tr>
<td><strong>Readings</strong></td>
<td><strong>Representation and public relation as diplomatic skills:</strong> manners, etiquette, appearance; using symbols and symbolic behavior; diplomatic social order; networking</td>
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<td></td>
<td>- History of Ideas – Manners: <a href="https://www.youtube.com/watch?v=JCTzbc76WXY">https://www.youtube.com/watch?v=JCTzbc76WXY</a></td>
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<th>Week 15</th>
<th><strong>Date:</strong> TBD</th>
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<td><strong>Readings</strong></td>
<td><strong>Organization and teamwork as diplomatic skills:</strong> leadership, planning, organizing, teambuilding and managing joint activities; management in diplomacy and diplomatic life</td>
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<td></td>
<td>- Diplomatic oral history: <a href="http://adst.org/oral-history/oral-history-interviews/?fdx_switcher=desktop">http://adst.org/oral-history/oral-history-interviews/?fdx_switcher=desktop</a></td>
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<th><strong>Date:</strong> TBD</th>
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<td><strong>Readings</strong></td>
<td><strong>Composure and stress management as diplomatic skills:</strong> concentration, mobilization and relaxation; moderation, balance, and emotional self-regulation; working in tough conditions</td>
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<th>Week 17</th>
<th><strong>Date:</strong> TBD</th>
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<td><strong>Readings</strong></td>
<td><strong>Diplomatic skills, behavioral efficiency and morality; the future of diplomatic skills</strong></td>
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| Week 18 | **Everyday diplomacy** |
Date: TBD

**Week 18 readings**

**Week 19 Date:** TBD

**Written exam**

**REQUIRES READINGS**


Diplomatic oral history: [http://adst.org/oral-history/oral-history-interviews/?fdx_switcher=desktop](http://adst.org/oral-history/oral-history-interviews/?fdx_switcher=desktop)


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**RECOMMENDED READINGS**


Berridge, G. Sources on Diplomacy: [http://grberridge.diplomacy.edu/](http://grberridge.diplomacy.edu/)

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Classics of Strategy and Diplomacy: http://www.classicsofstrategy.com/


http://www.wsj.com/articles/the-last-diplomat-1480695454?mod=wsjapp


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Госсе, Д. Талейран — урок дипломатии: http://inosmi.ru/world/20140803/222115526.html


Файзуллаев, А. (2007). Дипломатические переговоры. Ташкент: УМЭД.

